

# Minutes of Meeting

## White Rock Wind Farm Community Consultative Committee

<b>Present:</b>	Jane Newsome	Chair	JN
	Adrian Maddocks	Development Manager, Goldwind	AM
	Sandra Royal	Local Representative, WRWF	SR
	Adam Anderson	Community Representative (host landowner)	AAn
	Anthony Alliston	Inverell Shire Council Representative	AA
	Steve Toms	Glen Innes Severn Council Representative	ST
	Neil Eigeland	Community Representative	NE
	Dan Ford	Project Manager, White Rock Solar Farm	DF
	Sandy Fitzgerald	Observer	SF
	Joanne Wright	Community Representative	JW
	Peter Sniekers	Department of Premier and Cabinet (observer)	PS
<b>Apologies:</b>	Robert Dulhunty	Community Representative (host landowner)	RD
	Lauren Zell	North East Regional Coordinator, Regional Clean Energy Program (RCEP) (observer)	LZ
	Sunny Rutherford	Community Engagement Manager, Goldwind	SRu
	Brian Hall	Senior Development Manager, CECEP	BH
	David Dettwiler	Site Representative, WRWF	DD
	Ruth Sim-Brummell	Observer	RSB
<b>Date:</b>	8 February 2018 at 1:30pm		
<b>Venue:</b>	William Gardner Room, Glen Innes Severn Learning Centre, 71 Grey Street, Glen Innes 2370		
<b>Purpose:</b>	Community Consultative Committee Meeting No. 11		

### Minutes:

Item	Agenda / Comment / Discussion	Action
1	<p><b>Introduction</b></p> <p>The <b>Chair</b> opened the Community Consultative Committee (CCC) meeting at 1:33pm and welcomed all attendees to the meeting, including Mr Day from Gilgai, and Nathan Axelsson from Regional Development Australia – Northern Inland.</p>	
2	<p><b>Apologies</b></p> <p>Apologies received as above.</p>	

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	Motion to accept Apologies: moved by <b>ST</b> seconded by <b>PS</b> . Motion carried.	
3	<p><b>Declaration of pecuniary or other interests.</b></p> <p><b>JN</b> noted that <b>AAn</b> and <b>RD</b> had declared their interest as host landowners and <b>JN</b> declared her interest as Partner in Roberts and Morrow.</p> <p>Motion to accept Declarations: Moved by <b>AM</b> seconded by <b>JW</b>. Motion carried.</p>	
4	<p><b>Confirmation of previous minutes</b></p> <p>The minutes of the previous meeting on the 9 November 2017 were accepted.</p> <p>Motion to accept Minutes: Moved by <b>AA</b> seconded <b>ST</b>. Motion carried.</p>	
5	<p><b>Business arising from previous minutes</b></p> <p><b>Action item 20 – AM</b> to confirm that the WTGs trialling serrations are along the Ilparran leg.</p> <p style="padding-left: 40px;"><b>AM</b> advised the group that the serrations are being installed along the Ilparran leg with WTGs 109-113 completed.</p> <p><b>Action item 21 – SR</b> to send CCC members a summary of the process to select a fund administrator (GISC) and summary of the draft contract (not yet agreed by parties).</p> <p><b>Action item 22 – SR</b> to send to draft WRWF Community Fund committee member EOI to CCC member for their feedback.</p> <p style="padding-left: 40px;"><b>SR</b> advised the group that the draft EOI should be coming through in the next week for their comment, prior to being advertised.</p> <p><b>Action item 23 – ST</b> to update the CCC on the rating process used at GISC at the next meeting.</p> <p style="padding-left: 40px;"><b>ST</b> advised the group that the Valuer General has valued properties and that there is a State Government process to go through. <b>ST</b> expects that the rates will be reassessed for next financial year and it would be progressed through the public rating process.</p> <p><b>AAn</b> entered the meeting at 1:45pm</p>	<p><b>Action item 20 –</b> Closed – 08/02/2018</p> <p><b>Action item 21 –</b> Closed – SR emailed group on 30/11/2017</p> <p><b>Action item 22 –</b> Open</p> <p><b>Action item 23 –</b> Closed – 08/02/2018</p>
6	<p><b>Correspondence</b></p> <p>The <b>Chair</b> noted that there were three (3) items of incoming correspondence since the previous meeting:</p> <ul style="list-style-type: none"> <li>• Media Release for first panels installed at WRSF</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Email from Department of Planning and Environment – Modification 6 (Stage 2) Public Exhibition Notice (refer to Agenda Item 7 Project Update)</li> <li>• Email from Neil Eigeland re: Inverell Electric Vehicle Expo in May 2018 (discussed in Agenda Item 10 General Business)</li> </ul> <p>Motion to accept Correspondence: Moved by <b>AA</b>n seconded by <b>ST</b>. Motion carried.</p>	
7	<p><b>Project update</b></p> <p><b>AM</b> presented the WRWF and WRWF S2 project update including:</p> <ul style="list-style-type: none"> <li>• Project overview</li> <li>• Construction: all turbines installed and commissioned with power being exported to the grid. Rehabilitation and site clean-up underway.</li> <li>• Community Fund: GISC has been appointed as administrator, and outlined the selection process</li> <li>• Stage 2 project overview which included details for Mod 4 and Mod 6</li> <li>• Public exhibition of Mod 6 from 13 February to 6 March 2018. Copies of Mod 6 will be located at the Glen Innes Severn Council, Inverell Shire Council, Ben Lomond Memorial Hall and WRWF Shop Front. This is an opportunity for community members to review and comment.</li> <li>• Information sessions will also be held from 3-8pm at Ben Lomond (Monday 19/02/2018), Inverell (Tuesday 20/02/2018), and Glen Innes (Wednesday 21/02/2018). Details will be advertised in the Glen Innes Examiner, Inverell Times and Guyra Argus.</li> <li>• Demonstration of the 3D site mapping that will be available at the information sessions that shows an interactive flythrough view of Stage 1 and Stage 2</li> </ul> <p><b>AM</b> advised that the WRWF 2017 review of community engagement activities including:</p> <ul style="list-style-type: none"> <li>• 4,197 individuals visited the WRWF shop front</li> <li>• 2,868 enquiries at events (eg: Australian Celtic Festival)</li> <li>• 940 enquiries received and actioned through the webmail and 1800#</li> <li>• 35 presentations to schools, clubs and other groups totalling 1,621 participants</li> <li>• 34 activities events were sponsored across the categories of Art/Music (6), Events/Festivals (8), Social Capital (9), and Sports (11)</li> <li>• 20 VIP visits which included ministerial visits</li> <li>• 4 CCC meetings (Feb, May, August and November)</li> <li>• 2 major events (last delivery on 25 August and Open Day on 4 November)</li> <li>• 4 newsletters</li> <li>• 10 Community Notifications</li> <li>• 27 complaints – mostly traffic issues</li> </ul> <p><b>SR</b> identified that 2018 community engagement activities:</p> <ul style="list-style-type: none"> <li>• The intention is to remove sponsorship from WRWF Stage 1 and ensure future requests are made through the WRWF community fund</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Newsletters and community notifications will continue to be distributed</li> <li>• Webmail, 1800# and complaints will continue to be managed in a timely manner</li> <li>• Shop front hours will reduce down to 1 day per week during the period March to August 2018 (dependent on demand)</li> </ul> <p><b>DF</b> presented the White Rock Solar Farm project update including:</p> <ul style="list-style-type: none"> <li>• Pile installation – general works complete</li> <li>• Structural works – frame installation: just under 90% complete</li> <li>• Electrical Works – approximately 80% complete, excluding cable route and substation grid connection works</li> <li>• Expected completion date: late April 201</li> </ul> <p>Members discussed the following:</p> <ul style="list-style-type: none"> <li>• <b>PS</b> asked how WRSF monitor that panels are active. <b>DF</b> advised that the fault finding is really important and part of the day to day management of the solar farm. The Scada system will identify which converter/inverter box has an issue and work out which row/string has the issue. Testing and commissioning phase is critical to establishing the fault-finding process</li> <li>• <b>ST</b> asked how many locals are working on the solar farm. <b>DF</b> advised that most of the 60-65 contractors are either from Glen Innes or Inverell and that there is a really good electrician and labourer base in the area.</li> <li>• <b>AAn</b> asked if that before Stage 2 commences, it would be advantages for Council and GWA to plan out the road works first before construction commences which would reduce the impact on locals who use the roads. <b>AM</b> advised that before construction commences, a dilapidation survey will be completed, and during construction WRWF would need to keep the road maintained in a useable/trafficable state, and then at the end of the construction the road can be no worse than at the start. The aim would be to have all upgrade works completed prior to the start of heavy component deliveries, certainly. <b>AAn</b> said that Ilparran Road was a disaster at the beginning of construction and that Council and WRWF need to look at Kelley’s Road as it could be a disaster. <b>AM</b> advised that both councils will be providing input and the road will need to be a trafficable width and suitable surface to bring components to site. <b>AAn</b> suggested strongly that pre-construction work would save a lot of anger by locals.</li> </ul>	
8	<p><b>Community Fund</b></p> <p><b>SR</b> updated the members including:</p> <ul style="list-style-type: none"> <li>• Consultancy Agreement between GISC and WRWFPL is being executed</li> <li>• EOI for panel members will be drafted shortly and sent to CCC members for feedback in the next week or so, prior to advertising in local papers</li> </ul> <p>Members discussed the following:</p>	

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	<ul style="list-style-type: none"> <li>• <b>AAn</b> asked how does the Committee actually work? <b>JN</b> advised that this had already been discussed and that GISC was only doing the transactional data with an annual independent audit and that the CCC developed the draft guidelines.</li> <li>• <b>AAn</b> asked whether the CCC needed to meet any more? <b>AM</b> said that the CCC should probably still meet due to Stage 2 and moving into Operations for Stage 1, but it is up to the Committee. The frequency of meetings could be pushed out if the committee agreed. <b>AM</b> advised that the CCC and Community Fund Committee were two different roles: the CCC being a major part of the consultation process with the community, and the Community Fund Committee focusing solely on the distribution of the fund within the local community. <b>SR</b> asked the group if there was anyone interested in leaving the CCC as the project transitions from Stage 1 to Stage 2 would be easier point for potential new member to join. <b>JN</b> asked the committee to let <b>SR</b> know if this is of interest to them.</li> </ul>	<p><b>Action item 24 – SR</b> to send out draft CF Guidelines with the Community Fund member EOI to CCC members</p> <p><b>Action item 25 – CCC members</b> to advise <b>SR</b> if they are not interested in being involved in the CCC going forward into Stage 2</p>
9	<p><b>Community feedback</b></p> <p>Members provided the following feedback:</p> <ul style="list-style-type: none"> <li>• <b>ST</b> mentioned that he was aware of noise concerns from residents from Ilparran Road and wanted to know where things were at. <b>AM</b> identified that WRWF had implemented a process to engage with residents, that independent consultants had already checked the sound/power level of the Goldwind turbines and they appear to be at or under the predicted noise levels; that WRWF is not fully operational at this time as we have WTG turning on and off as part of the final testing so we cannot yet assess a fully operational wind farm; within 3 months of operation of the site we are required to do noise monitoring to demonstrate the wind farm is compliant, and if ok it will be up to WRWF to deal with ongoing noise complaints, but if exceeding then WRWF will need to be brought into compliance. <b>AM</b> noted that at this moment based on initial testing it appears the wind farm is compliant.</li> <li>• <b>SF</b> asked if there was a formula for potential sound in a particular area. <b>AM</b> advised that noise modelling predicts the noise generated from the proposed wind turbines based on recorded background noise levels and the introduced noise of the wind turbines. The model calculates ‘worst case’ at each residence, and then we look to ensure we are compliant against the noise regulations/planning conditions. The map showing noise bands indicates the distance-decay for the noise from the wind farm.</li> <li>• <b>JN</b> asked what the serrations on the blades do? <b>AM</b> said that the serrations basically break up the flow of wind as it travels across the blades and assists in potentially reducing the noise generated from each turbine by 2-3 Db. <b>AM</b> noted that the serrations will help reduce noise, but initial tests indicate we do not actually need to do them as we believe we will be compliant even if they weren’t installed.</li> </ul>	

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10	<p><b>General Business</b></p> <ul style="list-style-type: none"> <li>• Inverell Electric Vehicle Expo on 4-6 May 2018 – <b>NE</b> advised the committee: of the Expo; WRWF and Sapphire Wind Farms are co-presenting on the Friday; some of the solar challenge solar cars are coming together with some of the universities projects and DIYs; GISC is looking at putting in a charger.</li> <li>• Education and Tourism – <b>NE</b> asked if high school trips will be going to the wind farms in the future as part of their studies. <b>JN</b> advised that this had been discussed previously and would be combined into an information centre. <b>NE</b> said that it was a real opportunity for us (being the communities) as we have the biggest concentration of renewables.</li> <li>• <b>ST</b> asked <b>AA</b> how was the project going for resident's. <b>AA</b> advise that it was a bit quieter, and that in summer the noise doesn't travel as much as in winter.</li> <li>• <b>ST</b> noted for this committee that Sapphire CCC community fund guidelines were formally tabled at their last meeting. <b>AA</b> advised that the Sapphire CCC was a 355 committee of council and that the scope of the 355 has been distributed, and that they will produce guidelines for the function.</li> <li>• <b>PS</b> advised that the NSW State Government will be releasing the Regional NSW Investment Prospectus on 20 February 2018 and that an invitation to the launch had been sent to GWA. <b>PS</b> will send through to <b>SR</b> link and password for distribution to CCC members of the web version.</li> </ul>	<p><b>Action item 26 – PS</b> to send through Prospectus link to <b>SR</b>. <b>SR</b> to direct through to CCC members.</p>
11	<p><b>Next meeting</b></p> <p>The next meeting will be held at 1.30 pm, <b>Thursday 31 May 2018</b> at the William Gardner Room, Glen Innes Learning Centre, 71 Grey Street Glen Innes.</p> <p>Meeting closed at 3:30pm.</p>	<p><b>Note:</b> coffee and cake for meeting</p>